

## Stakeholders Relationship Committee

**Purpose:** The purpose of the Stakeholders Relationship Committee is to assist the Board and the Company to oversee the various aspects of interests of stakeholders of the Company.

**Description:** The Nomination and Remuneration Committee undertakes the following activities:

- Deal with matters relating to transmission of shares;
- Issue of duplicate share certificates, issue of new share certificates (including for transfer to Investor Education & Protection Fund as per the provisions of the Act and Rules framed thereunder) ;
- Resolve the grievances of security holders of the Company including complaints related to dematerialisation of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates etc.,
- Review of measures taken for effective exercise of voting rights by Shareholders;
- Review of adherence to the service standards adopted by the Company in respect of services being rendered by the Registrar & Transfer Agent;
- Review of various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/demand drafts/annual reports/statutory notices by the Shareholders of the Company;
- Look into various aspects of matters related to all Security Holders, interalia, covering Non-Convertible Debenture Holders and Commercial Paper Holders;
- Such other matters as may be required under the applicable law.